



## BARRON COUNTY REQUIREMENTS

If you are planning to locate a new home (new construction, manufactured homes or mobile homes) in Barron County there are a number of steps to obtain all the necessary permits. The following checklist will assist you with this process:

1. Verify the zoning district that your property is located in. Many zoning districts have an acreage requirement for residential use.
2. Obtain rural address number. (Also known as a fire number)
3. Contact a Certified Soil Tester. A soil tester will perform a soil test (sometimes known as a perc test) on your property to determine the type of septic system that will be required to be located on your property. Plan ahead as this can sometimes take several weeks.
4. Contact a Wisconsin Licensed Plumber who will install your septic system. Your plumber will need a copy of your soil test in order to design your septic system. Once the system is designed, your plumber will submit the plans for a sanitary permit. Please note that some types of systems (mounds and at-grades) require state approval. State approval may take a month or more.
5. Obtain a Barron County Land Use Permit for the location of your new home. ***Applications for land use permits must be signed by the property owner and include the following attachments:***
  - a. Site plan with accurate measurements to the lot lines, road, and the ordinary highwater mark of the body of water, if applicable.
  - b. Floor plans of the dwelling on legal size paper (8 1/2" X 14") or smaller.

**If the property has water frontage an onsite of the property will be required before the issuance of a land use permit.**

6. Once construction of your new home has begun, a setback inspection must be scheduled. This inspection is done by the staff of the Zoning Office at the time the forms for the foundation are placed. Please call 715-537-6375 to schedule this inspection.
7. Contact your respective township for any additional permits that they may require. In addition to the above requirements, a UDC (uniform dwelling code) building permit is required for all new homes. This permit is not issued by the zoning office and you must contact the UDC inspector for your respective township for an application and requirements. If you do not know the name of the UDC inspector hired for your township, contact your town officials

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